To Apply for a Valle Country Fair Grant:

The members of the Mission and Outreach Commission (MOC) of the Episcopal Church of the Holy Cross determine the recipients of Valle Country Fair (VCF) Grants. MOC's mission statement is "to seek Christ in all persons, answering His call to love others and help those in need." The committee requests that applications for 2020 VCF grants be submitted between ***April 15, 2020*** and ***May 30, 2020.*** Recipients are selected during the summer. All applicants will receive a letter via email of their grant status no later than mid-August. This year the Valle Country Fair takes place on ***Saturday, October 17.*** Grants are awarded about a week afterwards at our church in Valle Crucis.

Requirements for Applicants:

All applicants must be non-profit, charitable organizations serving people in need in Avery and/or Watauga County. Applications must be submitted as an attached PDF file to vcfgrants@gmail.com and byerlyrt@appstate.edu. All applications must be received in the inbox by ***5 p.m. local time Saturday, May 30, 2020***. Late or incomplete applications will not be considered.

I. **Application Requirements:** All applications must be no longer than 3 pages. Attachments or documents other than proof of charitable, non-profit status will not be considered. The application must include the following information **in this order:**

1. Organization's name and mailing address; include physical address if different from mailing address.
2. Name, title, active email address and phone number(s) of person(s) who should receive notification of your application's final status. ***Should this contact information change before MOC sends out final notifications, it is your responsibility to provide MOC with updated information.***
3. Evidence of organization's non-profit, charitable organization status, e.g. 501(c)(3) status.
4. Name, email address and phone number(s) of organization's director (if different from "2").
5. Name, email address and phone number(s) of organization's treasurer.
6. Organization's mission statement.

7. A brief description of organization (e.g. programs, activities, population and geographic area served).
8. Organization's sources of income. Please include all sources. Amount of grant request.
9. How organization will use grant funds if approved. Be specific.

II. **Other Requirements**:

10. Applicants must be willing to receive a site visit by MOC members and/or appear either in person or via telephone before MOC if requested.
11. Applicants must be willing to provide their organization's current annual audit.
12. Organizations selected for grants must supply a poster that illustrates its work and is suitable for outdoor display. (Because posters will be exhibited at the Fair and are exposed to the elements, they might not be returned in their original condition.)
13. Checks will be presented to grant recipients at the 11:00 service on Sunday, October 25, 2020. The Holy Cross Mission and Outreach Commission requests that each grantee's organization send a representative and participate in the awards ceremony on that day. We will honor grant recipients with a reception following the service.

III. **Optional:** Volunteers are always needed at the Fair to participate in a variety of tasks from a couple of days before the Fair through Fair day. Note in your application if your organization is willing to get together a group of volunteers to join in the fun. Please provide a contact name, email and phone number.